



SUPPLEMENTAL/BID BULLETIN NO. 1
For LBP-HOBAC-ITB-GS-20210517-02

PROJECT : **342 Units Laptop Computer (Standard)**
IMPLEMENTOR : **Procurement Department**
DATE : **June 18, 2021**

This Supplemental/Bid Bulletin is issued to modify, amend and/or clarify certain items in the Bid Documents. This shall form an integral part of the Bid Documents.

Modifications, amendments and/or clarifications:

- 1) The bidder/s are encouraged to use the Bid Securing Declaration as Bid Security.
- 2) The Specifications (Annex D), Schedule of Requirements (Section VI), Technical Specifications (Section VII), Contract Agreement, and Checklist of Bidding Documents (Item Nos. 11 & 12 of the Eligibility and Technical Components) have been revised. Please see attached revised Annexes D-1 to D-2 and specific sections of the Bidding Documents.

ALWIN I. REYES
Assistant Vice President
Head, Procurement Department and
HOBAC Secretariat

Schedule of Requirements

The delivery schedule/contract period expressed as weeks/months/years stipulates hereafter a delivery/performance period which is the period within which to deliver the goods or perform the services in the project site/s.

Item Number	Description	Quantity	Delivered, Weeks/Months
1	Laptop Computer (Standard)	342 Units	Within 120 calendar days upon receipt of Notice to Proceed

Delivery Site:

LANDBANK Plaza

1598 M.H. del Pilar cor. Dr. J. Quintos Sts. Malate, Manila

Contact Person:

Mr. Rommel C. Pascua

Contact No.:

8-522-0000 local 7623

Conforme:

Name of Bidder

Signature over Printed Name of
Authorized Representative

Position

Technical Specifications

Specifications	Statement of Compliance
<p>342 Units Laptop Computer (Standard)</p> <ol style="list-style-type: none">1. Specifications per attached Revised Annexes D-1 & D-2.2. The following documents shall be submitted in support of the compliance of the Bid to the technical specifications and other requirement:<ol style="list-style-type: none">2.1 List of at least (1) service center each in Luzon, Visayas & Mindanao (with complete addresses, contact persons and contact details).2.2 Brochures or other official documents coming from the manufacturer indicating the complete specifications of the offered product/brand.2.3 Manufacturer's authorization or back-to-back certification stating that the bidder is an authorized dealer of	<p>Bidders must state below either "Comply" or "Not Comply" against each of the individual parameters of each Specification preferably stating the corresponding performance parameter of the product offered.</p> <p>Statements of "Comply" or "Not Comply" must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer's un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.</p> <p>Please state here either "Comply" or "Not Comply"</p>

<p>the product/brand being offered.</p> <p>Non-submission of the above mentioned documents may result in post-disqualification of the bidder.</p>	
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Conforme:

Name of Bidder

Signature over Printed Name of
Authorized Representative

Position

Contract Agreement

THIS AGREEMENT made the ____ day of _____ 20____ between Land Bank of the Philippines (hereinafter called "the Entity") of the one part and *[name of Supplier]* of *[city and country of Supplier]* (hereinafter called "the Supplier") of the other part:

WHEREAS the Entity invited Bids for certain goods and ancillary services, viz., **342 Units Laptop Computer (Standard)** and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of *[contract price in words and figures]* (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as part of this Agreement, viz.:
 - i. Philippine Bidding Documents (PBDs);
 - i. Schedule of Requirements;
 - ii. Technical Specifications;
 - iii. General and Special Conditions of Contract; and
 - iv. Supplemental or Bid Bulletins, if any
 - ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;
 - iii. Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;
 - iv. Performance Security;
 - v. Notice of Award of Contract; and the Bidder's conforme thereto; and
 - vi. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract extension, such as the Notice to

Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.

3. In consideration for the sum of *[total contract price in words and figures]* or such other sums as may be ascertained, *[Name of the Bidder]* agrees to *[state the object of the contract]* in accordance with his/her/its Bid.
4. The *Land Bank of the Philippines* agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS WHEREOF the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

[Insert Name and Signature]
[Insert Signatory's Legal Capacity]
for:
[Insert Procuring Entity]

[Insert Name and Signature]
[Insert Signatory's Legal Capacity]
for:
[Insert Name of Supplier]

ACKNOWLEDGMENT

BEFORE ME, a Notary Public in and for the City of _____, personally came and appeared _____ with ID No. _____, in his capacity as _____, known to me and to me known to be the same person who executed the foregoing instrument as his free and voluntary act and deed, and he acknowledged before me that he is acting as representative of said institution and that he has the authority to sign in his capacity.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my notarial seal this _____ day of _____ 2021 at the City of _____.

Doc. No. _____;
Page No. _____;
Book No. _____;
S. of _____

Checklist of Bidding Documents for Procurement of Goods and Services

The documents for each component should be arranged as per this Checklist. Kindly provide guides or dividers with appropriate labels.

Eligibility and Technical Components (PDF File)

- *The Eligibility and Technical Component shall contain documents sequentially arranged as follows:*

- **Eligibility Documents – Class “A”**

Legal Eligibility Documents

1. Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages); or all of the following:

- Registration Certificate from Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives, or any proof of such registration as stated in the Bidding Documents;
- Valid and current mayor's/business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or equivalent document for Exclusive Economic Zones or Areas.

In cases of recently expired Mayor's/Business permits, it shall be accepted together with the official receipt as proof that the bidder has applied for renewal within the period prescribed by the concerned local government unit: Provided, That the renewed permit shall be submitted as a post-qualification requirement in accordance with Section 34.2 of this IRR; and

- Tax Clearance per Executive Order 398, Series of 2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR).

Technical Eligibility Documents

2. Duly notarized Secretary's Certificate attesting that the signatory is the duly authorized representative of the prospective bidder, and granted full power and authority to do, execute and perform any and all acts necessary and/or to represent the prospective bidder in the bidding, if the prospective bidder is a corporation, partnership, cooperative, or joint venture or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder. (sample form - Form No. 7).

3. Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid, within the last five (5) years from the date of submission and receipt of bids. The statement shall include all information required in the sample form (Form No. 3).
4. Statement of the prospective bidder identifying its Single Largest Completed Contract (SLCC) similar to the contract to be bid within the relevant period as provided in the Bidding Documents. The statement shall include all information required in the sample form (Form No. 4).

Financial Eligibility Documents

5. The prospective bidder's audited financial statements, showing, among others, the prospective bidder's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission.
6. The prospective bidder's computation for its Net Financial Contracting Capacity (NFCC) following the sample form (Form No. 5), or in the case of Procurement of Goods, a committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.

○ **Eligibility Documents – Class "B"**

7. Duly signed valid joint venture agreement (JVA), in case the joint venture is already in existence. In the absence of a JVA, duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful shall be included in the bid. Failure to enter into a joint venture in the event of a contract award shall be ground for the forfeiture of the bid security. Each partner of the joint venture shall submit its legal eligibility documents. The submission of technical and financial eligibility documents by any of the joint venture partners constitutes compliance, provided, that the partner responsible to submit the NFCC shall likewise submit the statement of all its ongoing contracts and Audited Financial Statements.
8. For foreign bidders claiming by reason of their country's extension of reciprocal rights to Filipinos, Certification from the relevant government office of their country stating that Filipinos are allowed to participate in government procurement activities for the same item or product.
9. Certification from the DTI if the Bidder claims preference as a Domestic Bidder or Domestic Entity.

○ **Technical Documents**

10. Bid Security (if in the form of a Surety Bond, submit also a certification issued by the Insurance Commission).
11. **Section VI – Revised Schedule of Requirements with signature of bidder’s authorized representative.**
12. **Section VII – Revised Specifications with response on compliance and signature of bidder’s authorized representative.**
13. Duly notarized Omnibus Sworn Statement (OSS) (sample form - Form No.6).

○ **Post-Qualification Documents – [The bidder may submit the following documents within five (5) calendar days after receipt of Notice of Post-Qualification]:**

14. Business Tax Returns per Revenue Regulations 3-2005 (BIR No.2550 Q) VAT or Percentage Tax Returns for the last two (2) quarters filed manually or through EFPS.
15. Latest Income Tax Return filed manually or through EFPS.
16. Original copy of Bid Security (if in the form of a Surety Bond, submit also a certification issued by the Insurance Commission).
17. Original copy of duly notarized Omnibus Sworn Statement (OSS) (sample form - Form No.6).

Financial Component (PDF File)

• ***The Financial Component shall contain documents sequentially arranged as follows:***

1. Duly filled out Bid Form signed by the Bidder’s authorized representative (sample form - Form No.1).
2. Duly filled out Schedule of Prices signed by the Bidder’s authorized representative (sample form - Form No.2).

Specifications for Laptop Computer (Standard)	
Processor	Minimum of 4 Cores, Minimum of 8 Threads, Minimum Base Frequency: 2.4GHz, Minimum Turbo Frequency (Single Core): 4.2GHz, Minimum of 8MB Cache
Memory	Minimum of 8GB, Minimum of 3200 MHz, DDR4/LPDDR4/LPDDR4X
Storage/ Hard Drive	Minimum of 512GB SSD
Display Screen	Maximum of 15.6-inch, Full HD, 60Hz, In-plane switching type or equivalent, Anti-glare, Minimum of 250 nits
Graphics/Processor	Integrated Graphics with minimum of 350 MHz and maximum of 1,450 MHz clock speed of better Minimum number of execution units: 48
Pointing Device	Click pad-type/Touch pad-type with Multi-touch Gesture Support
Keyboard	Backlit Keyboard, Spill-resistant
Security	Trusted Platform Module 2.0, Power-on Password
Input/Output Ports	3 USB Type A – (At least one 5 Gbps Signaling Rate) (1 Charging, 1 Power), 1 USB Type C- 10 Gbps Signaling Rate (USB Power Delivery, DisplayPort), 1 RJ-45, 1 Headphone/Microphone Combo Jack, 1 HDMI, 1 Micro SD Card Reader
Audio/Multimedia	Dual Stereo Speaker, Dual Array Microphone
Camera	Built-in 720p HD Web Camera with Cover
Network Interface	Minimum of Wi-Fi 6 (2x2), Minimum of Bluetooth 5 Combo, Network Interface Gigabit Ethernet, Integrated or External
Operating System	At least Windows 10 Pro (64-bit) English
Anti-Virus	Anti-Virus System with Latest Edition (1 Year)

Battery	3 Cell Li-Polymer Internal Battery, 42Whr
Weight	Maximum of 1.73 kg
Supplied with	With Standard Security Slot Laptop Carrying Case Power Adaptor (Manufacturer's Standard) Standard Lock for Security Slot
Warranty	3 years on parts and labor 1 year on battery cell
Service Center	Must have at least 1 service center in Metro Manila, Visayas and Mindanao preferably in key major cities or provides onsite service